

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
March 8, 2023

The Board of Trustees of Vernon College met on Wednesday, March 8, 2023 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Mr. Bob Ferguson – Chairman; Mrs. Ann Wilson – Vice-Chairman, and Mrs. Betsy Smith – Secretary. Other board members in attendance were Mr. Irl Holt, Mrs. Jamie Chapman, Mr. James Brock and Mrs. Meg Heatly.

Others present were Dr. Dusty Johnston, President; Mrs. Shana Drury, Vice President of Instructional Services; Dr. Criquett Chapman, Vice President of Student Services; Mrs. Mindi Flynn, Vice President of Administration; Mrs. Roxie Hill, Director of Student Information System; Dr. Brad Beauchamp, Director of Institutional Assessment, Planning, and Effectiveness/SACSCOC Liaison; Dr. Mary Rivard, Director of Nursing; Mrs. Kelly Miller, Student Success Pathway Director; Ms. Colleen Moore, Director of Enrollment Management/Registrar; Mrs. Jackie Polk, Director of Human Resources; Mrs. Jeanne Ballard, Director of Financial Aid; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Bill Humphrey of the *Vernon Daily Record*,

Chairman Bob Ferguson called the meeting to order at 11:30 a.m.

Consent Agenda

Mr. Holt made the motion, seconded by Mrs. Wilson to approve the Consent Agenda containing the *Minutes of the February 8, 2023 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make comments.

Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of February 28, 2023*. Mrs. Smith made the motion, seconded by Mrs. Chapman, to approve the Vernon College year to date and monthly financial and investment reports as presented by the Chief Financial Officer. The motion carried unanimously.

Action Item B

Mr. Brock made the motion, seconded by Mrs. Smith, to approve the *Resolution Authorizing the Submission of a Law Enforcement Training Grant* as presented by Dr. Johnston and Mrs. Drury. The motion carried unanimously.

Action Item C

Mrs. Chapman made the motion, seconded by Mrs. Wilson, to approve the *Prohibited Technology Security Policy* as presented by Dr. Johnston and Mrs. Hill. The motion carried unanimously.

Action Item D

Mrs. Smith made the motion, seconded by Mr. Holt, to approve the resale of the following *Tax Resale Deed* held in trust by the City of Vernon for Parcel R4387001, winning bidder Alan Dunkel, in the amount of \$2,150.00 as presented by Dr. Johnston. The motion carried unanimously.

President's Report/Board Discussion Items

Board comments/discussion –

Dr. Johnston gave an enrollment follow-up. Since the last board meeting, he and the President's team have discussed different options to try on enrollment.

King Farm annual update –

Mrs. Flynn provided an annual update on the King Farm. There isn't much change and the tenants still struggle without rain and are just holding steady. One of the tenants is going to plant grass for his cattle. We will receive 20% of any profit. The other tenant remains on a straight lease. Dr. Johnston stated we are still very fortunate the tenants continue to lease the property.

Nursing Program Accreditation update –

Dr. Mary Rivard reported that ADN students who acquire an Associate Degree in Nursing from a Texas accredited college and who have passed the State Board Licensure exam are accepted to work for any hospital, or other medical work place within the state of Texas. However, if any of those students move out of state and apply for a job, they have to provide that the school of nursing they received their degree from is listed as a *National Accredited School of Nursing* in order for them to be considered for hire.

Dr. Rivard had been receiving requests from previous students asking if we were a *National Accredited School of Nursing*. She stated the nursing program is in the process of acquiring national accreditation. The program has been approved for all the required Candidacy criteria towards the accreditation. There will be a site visit in February of 2024. Dr. Rivard stated there is no doubt that we will receive the national accreditation.

Student Success Data Fact –

History of Vernon College Focus on Student Success – Dr. Beauchamp presented the historical listing beginning with Fall 2018 to the current Spring 2023. The document goes back as far as 2009 when it begun. Every department or division continually list initiatives, implementation and processes to improve student success. *Spring 2023 Enrollment Snapshot* – Dr. Beauchamp's stated the enrollment snapshot for Spring 2023 lists the student demographics of male and gender population, full and part time, ethnicity, dual credit, course enrollments, educational goals, majors, etc. It is a good resource for many usages.

2022 IT Management Review –

Dr. Johnston presented the IT Management Annual Review for the period of January 2022 to December 2022. It shows a summary of IT Operations managed by Run Business Solutions (Runbiz). This is presented to the Board annually for their review.

Dr. Johnston presented the Reminder of Upcoming Events:

- (1) Spring Break – March 13-17, 2023 – all campuses
- (2) Easter Eggstravaganza – Pictures with Easter Bunny and Chappie – Tuesday, April 4, 2023
- (3) Board of Trustees meeting – Wednesday, April 12, 2023 – 11:30 a.m. Vernon Campus
- (4) Vernon College Foundation Board–Thursday, April 20, 2023–10:00 a.m. Vernon Campus
- (5) Honors Convocation – Thursday, April 20, 2023 – 6:30 p.m. King Gym Vernon Campus
- (6) Vernon College Theater production – One Act Double Feature – *Fog on the Mountain: A Macabre Folktale* and *Nobody Sleeps* – April 27, 28, & 29, 2023 @ 7:00 p.m. Osborne Auditorium
- (7) Sports Banquet – Monday, May 8, 2023 – 6:00 p.m. Wilbarger Auditorium
- (8) ADN Pinning – Friday, May 12, 2023 – 10:30 a.m. Wilbarger Auditorium
- (9) Commencement – Thursday, May 11, 2023 – 6:00 p.m. Kay Yeager Coliseum, Wichita Falls
 - 4:30 p.m. Graduate Check-in – All students
 - 5:30 p.m. Board members, faculty, staff, and students prepare for entrance
 - 6:00 p.m. Graduation – All students

Dr. Johnston presented the Philanthropic Report/Outside Grants Report

Personnel

Mr. Brock made the motion, seconded by Mrs. Wilson to approve the personnel changes as recommended by Dr. Johnston and detailed on item 6 Personnel Information Sheet. The motion carried unanimously.

1. Employment

- a. Zachary Nguyen-Moore, Classified III/Administrative Assistant – Institutional Effectiveness & Instructional Services, effective March 1, 2023


2. Resignation

- a. April D. Maldonado, Student Success Administrative Assistant – Vernon Campus, effective February 24, 2023
- b. Robyn Hill, Health Occupations Instructor, Holliday ISD, effective February 28, 2023
- c. Robert Blakley, Volleyball Head Coach, effective March 17, 2023

3. Consider Reappointment of Faculty for 2023-2024

- a. Faculty Reappointments
- b. Faculty (pending completion of probation)

There being no further business Mr. Holt made the motion, seconded by Mrs. Heatly to adjourn the meeting at 12:21 p.m. The motion carried unanimously.



Mr. Bob Ferguson, Chairman



Mrs. Betsy Smith, Secretary